



DEPARTMENT OF PERSONNEL

**209 E. Musser Street, Room 101
Carson City, Nevada 89701-4204
(702) 687-4050**

MEMO PERD #42/98

November 19, 1998

TO: Personnel Commission Members
Department and Division Heads
Agency Personnel Liaisons
Agency Personnel Representatives
Designee for Rules Distribution
Employee Representatives

FROM: *Sharon P. Murphy*
Sharon P. Murphy, Director
Department of Personnel

SUBJECT: PRELIMINARY PERSONNEL COMMISSION AGENDA

The items listed below are tentatively scheduled for the December 17, 1998, Personnel Commission meeting. The meeting will be held at the Reno-Sparks Convention Center, South Meeting Room A-1, 4590 S. Virginia Street, Reno, Nevada, and is scheduled to begin at 9:00 a.m.

- I. Call to Order - 9:00 a.m.
- II. *Adoption of Agenda
- III. *Minutes of Previous Meeting
- IV. *Regulation Changes
- V. Report on Whistleblower Complaint Procedure
- VI. *Occupational Group Studies
 - A. Laboratory Services
Chemist/Microbiologist Appeal
 - B. Nursing Services
Report on Mid-Level Medical Practitioner Appeal
 - C. Psychology & Social Science
Report on Wendy Whipple's Appeal

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VII. *Classification Appeal

Western Nevada Community College - Fallon
Thomas Lynch, Accounting Clerk III

VIII. *DMV Services Technician/Supervisor Classification Study

- A. *Overview*
- B. *Classification Appeals*
- C. *Class Specification Appeal - State of Nevada Employees' Association*

VIV. Uncontested Classification Action Report

X. Selective Certification

XI. Comments by the General Public

XII. Select Date for Next Meeting

XIII. *Adjournment

**Indicates item will be voted on by the Personnel Commissioners.*

This is a *tentative* agenda, subject to change prior to the December 17, 1998, Personnel Commission meeting.

If any agency has questions or wishes to discuss, in further detail, any of the items scheduled for this Commission meeting, please contact Carol Thomas, Chief of Technical Services, State Personnel, at 687-3708.

NOTE: We are pleased to make reasonable accommodations for members of the public with disabilities who wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Department of Personnel in writing, at 209 East Musser Street, Room 101, Carson City, Nevada 89701-4204, or call Debra Berry at 687-3718 no later than five working days prior to the meeting.

SPM:dsb